

The Academic Suspension Appeal form should be completed and all copies of supporting material returned to the Office of the Dean for the college of your major. No action will be taken on this appeal until Sections I and II are completed in their entirety by the student. You must attach a copy of your transcript for committee use. Students have the right to appear before this committee, if they wish. If a student wishes to address the committee, the student **MUST** contact the Office of the Dean of their major college.

I. Identifying Information

Date _____

Name _____ Student ID number _____

Local address _____ Telephone (_____) _____

City _____ State _____ Zip code _____

Major _____

Student's signature _____ CCU Email _____

 Check one: First Suspension Second, Indefinite Suspension

Semester of suspension _____ Total Credit Hours _____ Cumulative GPA _____

Semester of readmission _____

II. Appeal Information

Committee action will be based on information supplied; NO action will be taken on appeals submitted without complete information. On a separate sheet of paper, answer the following three (3) questions. State your case clearly and in detail.

1. What specific circumstances have led to your recent suspension? Explain the circumstances in detail.
2. What documentation and/or supporting information can you provide to help substantiate your claims? Please attach.
3. What justifies lifting the suspension? In other words, what has changed to help guarantee better success, and what have you, yourself, done to help produce better results if and when you eventually return to academic work?

III. Deans/Designee Verification (Petition has been reviewed with the student by the dean/designee of the student's major.)

Signature of dean/designee _____ Date _____

IV. Recommendation from the University Petition Committee for Suspension (Specify action clearly.)

 Approved Disapproved

Signature of Committee Chair _____ Date _____

V. Office of the Provost (if required) Approved Disapproved

Signature of Provost or designee _____ Date _____

Petitions should be submitted to the Associate Dean of your major at least two weeks prior to the beginning of the semester in question. NOTE: No petition will be reviewed *after* classes begin for the semester in question.