

**Academic Calendar Committee
2023--2024**

Members:

Wanda Dooley – Health and Human Performance
Tom Hoffman -- Gupta College of Science, Chair
John Marcis – Wall College of Business
Lori Fields – Spadoni College of Education and Social Sciences
Steven Hamelman – Edwards College of Humanities and Fine Arts
Honors College – Vacant
Library – Vacant

Ex officio (non-voting)

Registrar designee - Samantha Sullivan
Bursar designee – Jackie Park
Financial aid -- Sarah Weaver

Student representatives:

Ryleigh Gregory

Charge of the committee:

The duties of this committee are to establish the dates on which the classes of each term will begin and end. Holidays and days off will be determined with due consideration of the number of classroom hours each class will meet. This committee will also establish the dates and times of final examinations.

Meetings:

The committee elected a chair during the last meeting of the 2022-2023 academic year. The committee met: October 12, 2023, November 2, 2023, January 11, 2024, March 14, 2024 and April 18, 2024.

Committee Report:

- The committee met to discuss the 2024-2025 academic calendar with particular focus on the number of working days between when grades are due in Fall to when classes start in Spring. In some years, this number of days is small enough to overwhelm some student services to the point of having a negative impact on students. Because of complicating factors, we requested the Faculty Senate Chair work with the Provost to task an ad-hoc committee to look into this issue.
- The committee successfully added a summer term to the 2024-2025 academic calendar which encompasses Maymester, Summer 1 and Summer 2. This term should be included in subsequent calendars. The Registrar discussed dropping Maymester and having Summer split into just two miniterms. Faculty Senate seems opposed to this, but we should follow up next year.
- The committee met to discuss the 2025-2026 academic calendar. At the advice of our student rep, we chose to have a study day over Fall break. This will also benefit coordinated lab classes. This calendar passed Faculty Senate in May 2024.
- During the Spring, after consultation with the Registrar, the Calendar Committee modified their guidelines to focus minute counts on just the official meeting times used by the Registrar's office.
- The chair for the 2024-2025 Academic Year was elected via an email vote at the beginning of May 2024.